

Visual Communications 2017–2018 PROGRAM APPLICATION



AAS in Graphic Design
AAS in Graphic Design: Interactive Media Option

WELCOME!

Congratulations on applying for the Visual Communications program at Chemeketa Community College. We are excited that you are interested in joining our program and look forward to getting to know you. Please take a moment to read through the application to become familiar with the process and requirements. If you have any questions, please contact Peter Hoelter, VC Program Chair, at peter.hoelter@chemeketa.edu or 503.399.6475.

2016-2017 PROGRAM DEADLINES

Program applications will be accepted between **April 24th–June 30, 2017**.

Applications can only be submitted online following the instructions provided here and on the VC Web site. Incomplete applications will not be accepted. Usually 30-34 students are accepted for fall enrollment. If slots remain after the deadline date, the application deadline may be extend. Check the VC Web site or Facebook page for deadline changes.

Applications must be submitted using a shared folder in Google Drive. All Chemeketa students have access to this service through their Chemeketa e-mail address. Place all of your application components, including your portfolio images, essay, and this PDF application in a folder, and share it with peter.hoelter@chemeketa.edu. Print a copy of this application for your records. Visit cccvc.com/howtoapply for additional information.

APPLICATION DATES

Program applications are accepted between

APRIL 24TH–
JUNE 30TH

This application is effective only for the current academic year. Once accepted, your entry into the program is Students must be accepted into the Visual Communications program before enrolling in required program courses.

APPLICATION CHECKLIST

My complete application packet (as detailed on vc.chemeketa.edu) is included and contains:

This **fully completed application** form. Save this PDF, completing all pages electronically.

Portfolio of previous work (9–12 examples, as explained on vc.chemeketa.edu) This should be a folder on Google Drive shared with peter.hoelter@chemeketa.edu.

Essay detailing my education, career path, and goals (Word, Google Docs, Pages, or text file).

We will review your **Chemeketa Transcripts and Placement Scores** to determine if you meet the program prerequisites. You must also submit an unofficial transcript from any previous college(s) if they have not yet been evaluated by Chemeketa.

PROGRAM PREREQUISITES

Prerequisites are established to be sure that you are prepared to be successful in program level classes. While possibly appearing to be additional roadblocks, success in these prerequisite classes will prepare you for the rigors of the program.

Students may apply for the program while prerequisites are being taken, but acceptance is conditional on having completed all prerequisite courses with a grade of “C” or higher prior to August 18th, 2017. Note that your financial aid status is affected by completing these prerequisites, and not having them completed may require additional time in the program. On completion of all required prerequisite courses, students will be granted full VC program status by the Program Chair.

VISUAL COMMUNICATIONS PROGRAM PREREQUISITES

MTH020 Basic Mathematics

Complete, if required, before beginning program

RD115 Academic Thinking & Reading

Complete, if required, before beginning program

WR115 English Composition

May be taken during the first two terms in the program

Please note that scoring above MTH060 on the placement tests does not waive the program math requirement, but rather allows the student to complete a higher level of math. Students intending to transfer to a four-year school must complete MTH105 or higher for a Bachelor’s degree. Check the requirements of the college you are interested in attending. Scoring above the levels indicated on the placement tests allows the student to enroll directly in required program courses in writing, reading, and mathematics.

FOR MORE INFORMATION

Visit, call, email or check
vc.chemeketa.edu

- For **general program information**, and questions regarding our **web design & interactive options**, contact Peter Hoelter, Program Chair, at peter.hoelter@chemeketa.edu
- For information specific to **graphic design**, contact Christine Linder at christine.linder@chemeketa.edu
- For **photography and filmmaking**, contact Bret Malley at bret.malley@chemeketa.edu
- For general information or to **arrange a tour** contact Julian Harkema at julian.harkema@chemeketa.edu
- For a current calendar and more information, visit **vc.chemeketa.edu**

The College is an equal opportunity/affirmative action employer and educational institution committed to an environment free of discrimination and harassment. Questions regarding sexual harassment, gender-based discrimination and sexual misconduct policies or wish to file a complaint contact the Title IX coordinator at 503.365.4723. For questions about equal employment opportunity and/or affirmative action, contact 503.399.2537. To request this publication in an alternative format, please call 503.399.5192. v2.0 April 2017

VISUAL COMMUNICATIONS PROGRAM APPLICATION

Name:		K#:	
LAST	FIRST	INITIAL	CHEMEKETA STUDENT K NUMBER
Address:			
STREET	CITY	STATE	ZIP
Contact:			
PERSONAL E-MAIL	MY.CHEMEKETA E-MAIL	PHONE #	

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1. I understand that an offer of admissions to the Visual Communications Program is dependent on my having completed, with a minimum grade of “C,” any prerequisite courses indicated on my College placement tests or be currently enrolled in these classes. On completion of any required prerequisite classes, students will be granted full VC program status by the Program Chair.
 2. I understand that if I qualify for admission, I will be placed on the accepted list or alternate list according to the date and time my application is received. I will be notified at the myChemeketa email address listed above.
 3. I understand that if my application demonstrates some program readiness, but that additional work is required before enrolling in the program, I will be placed on a deferred list and may resubmit my application when indicated work is completed. I will be notified of my application status by email. I may make an appointment with the program chair to clarify my admission status.
 4. I understand that if my application packet does not demonstrate program readiness, I will be notified by the myChemeketa email address listed above. I may make an appointment with the Program Chair to clarify my status.
 5. I agree to follow an approved term-by-term plan to assure that I will graduate in the designated length of time.
 6. I have read and signed the student work/media release as part of this application.
 7. By the end of winter term my first year, I will meet with my faculty advisor and decide which degree path to follow, Graphic Design or Interactive Media. My advisor will help me select and follow a term-by-term plan for my work in the VC program. It is possible to earn both degrees with additional time, pending availability on any required Financial Aid if applicable.
 8. I understand that I must maintain a grade of “C” or above in all program classes. Failing to meet these requirements, I will be removed from the program until I retake and pass the class that did not meet the requirement. Since most program classes are only offered once a year, this may result in an additional year to complete the program. I will meet with my assigned faculty advisor immediately upon receiving a grade lower than a “C” to develop an alternative academic plan. In addition, I must maintain an overall grade point average of 2.5 in all required classes. Any exception to this policy will be determined after a joint meeting with all VC program faculty.
 9. I have read the VC program policies and procedures including the information on academic honesty on the VC Web site and agree to abide by these guidelines.
 10. I have attended a VC overview session and/or met with the VC program chair.
 11. Submission of this digital application will serve as my legal signature.

Electronically sign and date this form before submitting. Please print a copy for your records.

Signature:

Date: _____ **Date of VC Overview Session Attended:** _____

I am under 18 years old and my parent or guardian’s signature appears below.

Parent/Guardian Name

Parent/Guardian Phone

STUDENT WORK/MEDIA RELEASE

I hereby consent that the photographs or video taken of me or of my work by the students or staff of Chemeketa Community College may be used in public display, print publications or on the Visual Communications or College web sites for the purposes of publicity and program information.

These images may be used in whole, part, or composite in traditional or digital media without restriction as to changes or alterations.

I waive the right to inspect or approve the finished product or products that may be used in connection therewith or the use to which it may be applied.

I retain all copyright to my work, whether developed independently or for class projects. I acknowledge that while every effort will be made to identify my work by name when it is used in print or on the web site, I release the rights to display my image or work without this credit.

I agree to pick up submitted projects promptly after assessment. Instructors will announce the location where graded work will be located. Work left beyond the announced return date may be missing or damaged. All student work from the previous term may be discarded at the end of the third week of each term.

I agree to make and maintain accurate copies of my digital work according to file management best practices as discussed in class. I am responsible for keeping my work on a portable hard drive/Google drive and for making backups of all my files. I hold the College and Visual Communications Program harmless in the event that my files are lost or damaged.

I agree that I may use the lockers provided to Visual Communications Program students at my own risk for the storage of projects and materials. I will promptly remove my property at the end of every term and release the Visual Communications Program from responsibility for missing or damaged projects or goods. I will provide my own lock and acknowledge that this lock may be cut off and removed at the end of spring term.

I agree to allow the Visual Communications Program to display my work in the hall or other display cases. I release the Visual Communications Program from responsibility for missing or damaged work. Original artwork (non-digital) will be placed behind glass if displayed in the hallway.

I acknowledge that I am over 18 years old and hereby consent to this agreement of my own free will, without being coerced or pressured.

K#:

Date:

Last Name:

First Name:

Middle Initial:

I am under 18 years old and my parent or guardian's signature appears below.

Parent/Guardian Name:

Parent/Guardian Phone: